

DAV PUBLIC SCHOOL
Pushpanjali Enclave, Pitampura, Delhi-110034
Information regarding Pre –School Admission
SESSION -2025-26

1. Number of Seats available	: 213
2. Number of seats available for	
a) EWS/DG/CWSN Category (25% of total seats)	: 53
b) General Category	: 160
3. Age (Children born between 1.4.2021 and 31.3.2022 are eligible for pre-school Admission)	: 3+ as on 31.3.2025
4. Particulars relating to Registration Form for (General Category)	
a) Opening of Registration (ONLINE only)	: 28.11.2024 to 20.12.2024
b) Last date for Registration + Submission of the hard copies in the school as well	: 20.12.2024 upto 5.00 p.m.
c) Uploading Total points of the applicants as per Point System who applied for admission under General Category	: 10.01.2025
d) Display of 1st List of Selected candidates	: 17.01.2025
e) Resolution of queries of parents, if any by written/email/verbal interaction regarding allotment of points to their ward in the first list	: 18.01.2025 to 27.01.2025
f) Display of 2nd List of Selected candidates (If any)	: 03.02.2025
g) Closure of Admission Process (Including waiting list with point allotted)	: 14.03.2025

For General Category only
PARAMETERS FOR ADMISSION TO PRE-SCHOOL
FOR SESSION : 2025-26

1. Neighbourhood:- [70]	70 points
• UPTO 2 KM 70	
• 2 TO 5 KM 60	
• 5 TO 8 KM 50	
• Above 8 KM 40	
2. First Girl Child / Male Child	10 points
3. Sibling (Real Brother /Sister only)	10 points
4. School Alumni	10 points
Total	100 points

Guidelines for Pre School/Nursery Admission 2025-26
Information regarding Preschool/Nursery Registration
(General Category) 2025-26

The registration for the Students of Class Preschool for the Academic Session 2025-26 will be from 28.11.2024 to 20.12.2024. Registration and submission of application will be done online through school's website www.davpushpanjali.com. The last date for online registration and submission is 20.12.2024 upto 5 p.m.

The age criteria for Preschool is 3+ as on 31st March 2025.

- Age relaxation for 30 days will be granted in the minimum and upper age limit. Offline forms may be collected from the school, if interested.
- Required photographs to be pasted.
- Self attested copy of the Date of Birth Certificate of the child issued by MCD.
- Photocopies of Aadhaar Card of child and any one of the parents.
- Latest fee slip of sibling (if sibling exists).
- Relevant document if an alumni of DAV Pushpanjali
- Voter ID (EPIC) of any of the parents

Please note the following points while filling up the online form:-

- Only one form will be accepted.
- **CAUTION- Do not fill more than 1 form, else the child's candidature will be cancelled.**
- Fill up the Form completely.
- Reference to own brother/sister in case of siblings should be made.
- Aadhaar Card Nos., Email addresses and Mobile Nos. are mandatory to be filled in.
- Charges once paid are not refundable.
- Click on Register & Pay to complete online process. You will receive Online Form Number on successful submission.
- Only Online Payment will be accepted.
- The application will be deemed as **rejected in case of incomplete form/documents or sending Cash/ Cheque/Pay Order with the application.**
- **Distance will be measured from school using Google maps. Any discrepancy in the distance will lead to cancellation of the form.**
- Do not use symbols like '(Single quote), "(Double quote) as these symbols cannot be accepted by the software.
- Please take a print out of the Registered Form after successful submission. Forms with payment detail will be accepted only.

The printout of the online submitted form should be dropped in the box installed in the Security Room At The Entrance Gate No.1 with the following attachments:

- Required photographs to be pasted.
- Self attested copy of the Date of Birth Certificate of the child issued by MCD.
- Photocopies of Aadhaar Card of child and any one of the parents.
- Latest fee slip of sibling (if sibling exists).
- Relevant document if an alumni of DAV Pushapanjli.
- School after receiving the hard copies of the online filled form will review/verify and generate a unique registration number for each applicant which will be displayed on the school website.

Only self-attested photocopies of the certificates are to be enclosed

- Information of the selected candidates and those wait-listed can be checked only on the school's website on 17.01.2025 and 2nd Selected List (if any) by 03.02.2025.

Please Note:

- To know the result of your ward please check the school's website- www.davpushpanjali.com on 17.01.2025.
- For selected candidates, there will be no change in the existing bus routes. Parents are required to make their own arrangements if the present routes do not suit them

Documents required for verification at the time of Admission (in original)

- Date of Birth Certificate of the child issued by MCD.
- Proof of Residence – Ration Card/ Voter I- Card/ Aadhaar Card/Passport / MTNL bill/ Electricity Bill/ Driving License.
- Domicile certificate of child or his/her parents.
- Proof of Alumni-School Leaving Certificate/Sr. Sec./Secondary Board Certificate (valid only for DAV Pushpanjali Students)
- Proof of Sibling –Latest Fee Deposit Slip.(Only for DAV Pushpanjali) Under Sibling Category, if one of the 'Twin Children' gets selected then the other would be considered automatically under Sibling Category.
- An affidavit on Rs 10/- stamp paper by the Notary (undertaking by the parent) copy of the matter is enclosed.

Please read Instruction before LOGIN:-

Before submitting registration form you need to register & activate an account with us through a valid Email Id. Click "New User" Button to register.

Once you register with us, you will receive an Email from School "**Re: Registration D.A.V. PUBLIC SCHOOL PUSHPANJALI ENCLAVE**" from where you can activate your account

Login User Registration email can be found in SPAM folder if not received in inbox of your email account, if found in SPAM folder mark it as **NOT SPAM** to get activation link enabled.

After activating your account you can login via your email id and password.

Best performance on IE8+, Mozilla, Chrome Browsers.

Important Notes :-

Last date for Online Registration is 20.12 2024 (upto 5.00 pm).

Eligible Age: 3+ as on 31.03.2025 for Pre School.

The printout of the online submitted form should be dropped in the box installed in the **Security Room at the Entrance Gate No. 1** with the following attachments:

- Required photographs to be pasted.
- Self attested copy of the Date of Birth Certificate of the child issued by MCD.
- Photocopies of Aadhaar Card of child and any one of the parents.
- Latest fee slip of sibling (if sibling exists).
- Relevant document if an alumni.

An affidavit on Rs 10/- stamp paper by the Notary (undertaking by the parent) copy of the matter is enclosed to be submitted only at the time of admission.

It is mandatory to drop the hard copy of the registration form for Pre-school of your ward alongwith the required necessary documents in the drop box at Gate No.1. If not done, the form will be treated as **null and void**.